

Example of an actual letter in which an insurance company agreed to an extension of time to submit a completed contents claim:

Hi ,

Thanks for your 11/26 email.

This email is to respond to your request for an extension of time to replace your personal property. I am pleased to extend your deadline to June 5, 2015. June 5, 2015 is the deadline to for you to submit any and all Contents claim related documents including total loss inventory and replacement receipts. The replacement receipts must be received in our office on or before this date.

I am currently reviewing the other documents sent in your 11/26 email and I will respond to you soon.

Thanks,

Senior General Adjuster
Property Claims

Fire Insurance Exchange
PO Box 268994 Oklahoma City, OK 73126-8994
Tel: [425.894.7562](tel:425.894.7562) Fax: [1.877.217.1389](tel:1.877.217.1389) (include claim number on fax)
www.farmers.com

Source: UP Roadmap to Recovery Program participant, Black Forest Fire, Colorado Springs, Colorado, 2013